

THE METHODIST CHURCH LIVERPOOL DISTRICT - NOTES TO THE STANDARD FORM OF ACCOUNTS YEAR ENDED 31 AUGUST 2008

The Standard Form of Accounts are presented for the year ended 31 August 2008. The accounts show, overall, net incoming resources of £72,942 (2007 - £69,427) and net gain on manse and investment assets of £14,227 (2007 - £24,643), resulting in cumulative total funds of £934,120 (2007 - £846,951). To aid more formative interpretation these notes are separated into the individual fund types as shown in columns in the Standard Form of Accounts.

1 General Fund (Unrestricted)

The General Fund is the District's unrestricted fund and is split into the four designated accounts being General, Training and Reserve, Mission and Resources Bookshop. These funds cumulatively show outgoing resources of £3,404, transfer in from the District Advance fund of £5,000 and a revaluation of the Chair's manse of £23,855.

1.1 Assessment

Assessment of £84,773 (2007 £86,167) is the net figure collected from the Circuits, not including contributions to the Methodist Church Fund. These contributions of £355,607 (2007 £349,873) are a Circuit liability and are not shown as District income or expenditure.

1.2 Other Income

Other income includes training grants (primarily Connexional Continuing Development in Ministry (CDIM)) received of £3,400 and Resources bookshop income of £789.

1.3 Salaries and associated costs

Salaries and associated costs are the salary paid to the Chair's PA.

1.4 Maintenance on manse

Following a review in 2006 a programme of required work was established for the Chair's manse. The work carried out this year relates to bathroom and kitchen repairs and refurbishment.

1.5 Administration, telephone, travel etc

Administration, telephone and travel includes the following:

	2008	2007
	£	£
Chair's expenses and Office expenses	10,965	10,117
District Officer and Committee expenses	1,416	2,182
Conference expenses	171	669
Synod and Synod Secretary's expenses and fees	<u>8,247</u>	<u>2,040</u>
	<u>20,799</u>	<u>15,008</u>

1.6 Grants and Donations

Grants and donations include the following:

	2008	2007
	£	£
Training grants and costs	9,194	5,021
Liverpool City Centre	16,000	16,000
Chaplaincy Liverpool South	20,500	18,957
Mission Fund – Skelmersdale		500
Reserve Fund – Skelmersdale		<u>3,000</u>
	<u>45,694</u>	<u>43,478</u>

1.7 Insurance, utilities

Insurance, utilities are insurance, council tax and water rate costs relating to the Chair's manse.

1.8 Other Expenditure

Other Expenditure includes the following:

	2008	2007
	£	£
Ecumenical		
Churches Officer for the North West	1,500	1,450
Churches Together in Cheshire	256	256
CTMR Methodist Church Levy	7,546	7,350
Mission in the Economy	3,190	3,097
Mission Fund – Regional Training Programme		2,500
Mission Fund – Superintendents' Conference	3,420	
Mission Fund – Kindling Spirit	456	
Mission Fund – MARCAP	50	
Mission Fund – Youth Exchange	819	
Baspcan Sub	130	120
Resources Bookstall	709	2,012
	<u>18,076</u>	<u>16,785</u>

The amount shown from the Mission Fund to the Youth Exchange are the net costs incurred directly by the District. Other accounts for the Youth Exchange remain outstanding.

1.9 Transfers between funds

Transfers between funds include a transfer of £5,000 to general funds from the District Advance fund being the first instalment of funds to cover the costs of the District Development Enabler, employed from September 2008.

1.10 Manse

The manse is revalued in accordance with agreed policy based on the revised insurance valuation of £458,855.

1.11 Charitable commitments

At 31 August 2008 the following charitable commitments had been made:

	£
Liverpool City Centre grant 2008/09	20,000
Liverpool South Chaplaincy grant 2008/09	20,500
Training fund grants	4,470
Mission fund grants	750
	<u>45,720</u>

1.12 Fund balances

At the year end the balances on the various designated accounts are as follows:

	Balance	Commitments	Available
	£	£	£
General	98,770	40,500	58,270
Manse (Valuation)	458,855	458,855	-
Training & Reserve	7,515	4,470	3,045
Mission	8,107	750	7,357
Resources Bookshop	<u>3,459</u>		<u>3,459</u>
	<u>576,706</u>	<u>504,575</u>	<u>72,131</u>

2 District Advance Fund

The District Advance Fund receives income from Connexional Advance and Property Fund and Circuit Advance Funds to provide grants towards mission and some property projects within the District. The District grants secretary produces an independent annual report for this fund.

2.1 District Advance Fund Detailed Accounts

The detailed accounts for the fund are as follows:

Income	2008	2007
	£	£
Received from Circuits	59,705	46,393
Received from Connexion	128,478	98,839
CFB Interest	<u>14,050</u>	<u>8,066</u>
	202,233	153,298
Expenditure		
Management Fee	226	88
Grants - Mission Projects		
Birkenhead		150
Crosby	1,000	
Linacre Mission	5,000	
Linacre Mission	15,000	
Liverpool District CASAI	10,000	
Liverpool District DDE	5,000	
Liverpool District Racial Justice Officer		6,200
Liverpool North Central	3,500	
Liverpool South	4,000	
Liverpool South		5,000
Skelmersdale		11,305
South Wirral	4,656	1,507
Southport	10,000	
St Helens and Prescot		2,500
Wallasey		900
Warrington	6,300	7,095
West Wirral	5,000	5,000
Widnes	10,000	
Widnes	1,400	
Grants - Property Projects		
Crosby	20,000	3,250
Linacre Mission	10,000	
Liverpool North		500
Liverpool North Central	5,000	
Skelmersdale		600
Southport		20,000
Southport		2,200
St Helens and Prescot	10,000	
St Helens and Prescot	3,000	
Warrington		<u>10,000</u>
	<u>129,082</u>	<u>76,295</u>
Surplus of Income over Expenditure	73,151	77,003
Balance brought forward	<u>134,064</u>	<u>57,061</u>
Balance carried forward	<u>207,215</u>	<u>134,064</u>

2.2 District Advance Fund Charitable Commitments

At the year end the following charitable commitments had been made

	2008	2007
	£	£
Linacre Mission	18,500	
Linacre Mission		10,000
Linacre Mission		5,000
Liverpool District Racial Justice Officer	6,400	6,400
Liverpool North Central		5,000
Liverpool South	10,500	
Liverpool South	10,000	10,000
Ormskirk	26,469	
Orrell and Lamberhead Green	1,000	1,000
Skelmersdale	55,000	
South Wirral	6,400	
South Wirral	9,736	14,392
Southport	5,500	
Southport	2,000	12,000
St Helens and Prescot		10,000
Warrington	5,746	12,046
West Wirral	5,000	10,000
Widnes	4,500	
Widnes	<u>10,000</u>	<u>20,000</u>
	<u>176,751</u>	<u>115,838</u>

These approved grants are due for payment within five years.

3 Restricted funds

The Restricted funds include the Overseas Students Development fund, Network, CASAI Project and the Benevolent fund. These funds cumulatively show outgoing resources of £12,823, transfers in from District Advance fund of £10,000 and from an endowment fund of £690 and devaluation on investment assets of £8,047.

3.1 Overseas Students Development Fund

The Overseas Students Development fund provides grants to international students, studying in Liverpool, who face financial hardship. A capital amount, £96,848 at 31 August 2008, is invested to provide income to support the purposes of the fund. The detailed revenue account is as follows:

	2008	2007
	£	£
Income		
Interest Trust 12300	3,502	3,293
CFB	<u>316</u>	<u>405</u>
	3,818	3,698
Expenditure		
Grants		
Bangladesh	400	
China	400	400
Pakistan	450	
Nigeria	200	
Nepal	200	
India	300	
Nigeria	450	
Canada	450	100
Hungary	350	400
Brazil	500	400
Malawi	450	400
Nepal	400	400
India	500	400
India	<u>500</u>	<u>400</u>
	5,550	2,900
(Deficit) / Surplus of Income over		
Expenditure	(1,732)	798
Balance brought forward	<u>8,601</u>	<u>7,803</u>
Balance carried forward	<u>6,869</u>	<u>8,601</u>

Expenditure is higher than in recent years being greater than income earned this year.

3.2 Network

These accounts, which are prepared and controlled independently, show income of £1,475 and outgoings of £1,690 for the year with a balance at 31 August 2008 of £1,321.

3.3 Benevolent Fund

This restricted fund generates income from a number of endowment funds and is heavily restricted in terms of purpose for which funds can be applied. Approval of expenditure, £300 in the year, is the sole responsibility of the District Chair.

3.4 CASAI Project

This is a District project with an ecumenical management committee seeking action on issues of sexual abuse. The detailed accounts are as follows:

	2008	2007
	£	£
INCOME		
Methodist Church Ministry & Missions	10,000	15,000
Methodist Church Liverpool District Advance Fund	10,000	
United Reformed Church	3,000	3,000
Church and Private Donations	548	100
Methodist Church SOC&COM		800
EU Contribution		<u>730</u>
	<u>23,548</u>	<u>19,630</u>
EXPENDITURE		
Employment salary & associated costs	18,271	17,724
Employee travel & other costs	987	624
Office Rent	2,400	3,711
Telephone, Printing, Stationery & Other Costs	2,340	3,953
Conference and Training Expenses	<u>1,000</u>	<u>2,245</u>
	24,998	28,257
Net surplus/(deficit) for year	<u>(1,450)</u>	<u>(8,627)</u>
Balance b/f	5,114	13,741
Balance c/f	<u>3,664</u>	<u>5,114</u>

3.5 Fund balances

At the year end the balances on the various designated accounts are as follows:

	Balance	Commitments	Available
	£	£	£
Overseas Students Development	103,718	96,848	6,870
Network	1,321	1,321	-
CASAI Project	3,664	3,664	-
Benevolent Fund	<u>16,433</u>		<u>16,433</u>
	<u>125,136</u>	<u>101,833</u>	<u>23,303</u>

4 Endowment Funds

A number of endowment funds exist which generate income, some for general purposes but primarily for benevolent fund purposes. All funds are invested through TMCP, Manchester.