

**THE METHODIST CHURCH LIVERPOOL DISTRICT
NOTES TO THE STANDARD FORM OF ACCOUNTS YEAR ENDED 31 AUGUST
2007**

The Standard Form of Accounts are presented for the year ended 31 August 2007. The accounts show, overall, net incoming resources of £69,427 (2006 - £10,350) and gains on investment assets of £24,643 (2006 - £9,107), resulting in cumulative total funds of £846,951 (2006 - £752,881). To aid more formative interpretation these notes are separated into the individual fund types as shown in columns in the Standard Form of Accounts.

1 General Fund (Unrestricted)

The General Fund is the District's unrestricted fund and is split into the four designated accounts being General, Training and Reserve, Mission and Resources Bookshop. These funds cumulatively show outgoing resources of £450, transfer in from an endowment fund of £259 and a revaluation of the Chair's manse of £18,000.

1.1 Assessment

Assessment is the net figure collected from the Circuits, not including contributions to the Methodist Church Fund. These contributions of £349,873 (2006 £335,316) are a Circuit liability and are not shown as District income or expenditure.

1.2 Other Income

Other income includes training grants (primarily Connexional Continuing Development in Ministry (CDIM)) received of £2,513 and Resources bookshop income of £954.

1.3 Salaries and associated costs

Salaries and associated costs include the salaries paid to the Chair's PA and to the Synod Secretary for administrative work.

1.4 Maintenance on manse

Following a review in 2006 a programme of required work was established for the Chair's manse. This included roof work, improvements to heating, decoration and replacement of carpets. Much of the work was completed in the year resulting in higher costs to those budgeted.

1.5 Administration, telephone, travel etc

Administration, telephone and travel includes the following:

	2007	2006
	£	£
Chair's expenses and Office expenses	10,117	11,002
District Officer and Committee expenses	2,182	1,995
Conference expenses	669	4,241
Synod expenses	<u>2,040</u>	<u>1,184</u>
	<u>15,008</u>	<u>18,422</u>

The proximity in location of the Blackpool Conference resulted in much lower travel costs than the previous year.

1.6 Insurance, utilities

Insurance, utilities are insurance, council tax and water rate costs relating to the Chair's manse.

1.7 Grants and Donations

Grants and donations include the following:

	2007	2006
	£	£
Training grants and costs	5,021	4,008
Liverpool City Centre	16,000	20,000
Chaplaincy Liverpool South	18,957	17,900
Mission Fund – Skelmersdale	500	
Reserve Fund – Skelmersdale	<u>3,000</u>	
	<u>43,478</u>	<u>41,908</u>

1.8 Other Expenditure

Other Expenditure includes the following:

	2007	2006
	£	£
Ecumenical		
Churches Officer for the North West	1,450	1,401
Churches Together in Cheshire	256	256
CTMR Methodist Church Levy	7,350	7,118
Mission in the Economy	3,097	3,000
Mission Fund – Regional Training Programme	2,500	
Baspcan Sub	120	
Resources Bookstall	<u>2,012</u>	<u>1,400</u>
	<u>16,785</u>	<u>13,175</u>

1.9 Transfers between funds

Transfers between funds include a transfer of £259 to general funds from the Powell account endowment fund.

1.10 Manse

The manse is revalued in accordance with agreed policy based on the revised insurance valuation of £418,000.

1.11 Charitable commitments

At 31 August 2007 the following charitable commitments had been made:

	£
Liverpool City Centre grant 2007/08	16,000
Liverpool South Chaplaincy grant 2007/08	20,000
Training fund grants	6,990
Mission fund grants	<u>2,500</u>
	<u>45,490</u>

1.12 Fund balances

At the year end the balances on the various designated accounts are as follows:

	Balance	Commitments	Available
	£	£	£
General	87,260	36,000	51,260
Manse (Valuation)	435,000	435,000	-
Training & Reserve	13,310	6,990	6,320
Mission	12,850	2,500	10,350
Resources Bookshop	<u>2,835</u>		<u>2,835</u>
	<u>551,255</u>	<u>480,490</u>	<u>70,765</u>

2 District Advance Fund

The District Advance Fund receives income from Connexional Advance and Property Fund and Circuit Advance Funds to provide grants towards mission and some property projects within the District. The District grants secretary produces an independent annual report for this fund.

2.1 District Advance Fund Detailed Accounts

The detailed accounts for the fund are as follows:

Income	2007	2006
	£	£
Received from Circuits	46,393	54,278
Received from Connexion	98,839	30,300
CFB Interest	<u>8,066</u>	<u>3,842</u>
	153,298	88,420
Expenditure		
Management Fee	88	59
Grants - Mission Projects		51,373
Birkenhead	150	
Liverpool District	6,200	
Liverpool South	5,000	
Skelmersdale	11,305	
South Wirral	1,507	
St Helens and Prescot	2,500	
Wallasey	900	
Warrington	7,095	
West Wirral	5,000	
Grants - Property Projects		17,548
Crosby	3,250	
Liverpool North	500	
Skelmersdale	600	
Southport	20,000	
Southport	2,200	
Warrington	<u>10,000</u>	
	76,295	<u>68,980</u>
Surplus of Income over Expenditure	77,003	19,440
Balance brought forward	<u>57,061</u>	<u>37,621</u>
Balance carried forward	<u>134,064</u>	<u>57,061</u>

2.2 District Advance Fund Charitable Commitments

At the year end the following charitable commitments had been made

	2007	2006
	£	£
Crosby		3,250
Linacre Mission	10,000	
Linacre Mission	5,000	
Liverpool District	6,400	12,600
Liverpool North Central	5,000	
Liverpool South	10,000	10,000
Orrell and Lamberhead Green	1,000	1,000
Skelmersdale		11,305
South Wirral	14,392	
Southport	12,000	
St Helens and Prescot	10,000	
Warrington	12,046	
West Wirral	10,000	
Widnes	<u>20,000</u>	
	<u>115,838</u>	<u>38,155</u>

These approved grants are due for payment within five years.

3 Restricted funds

The Restricted funds include the Overseas Students Development fund, Network, CASAI Project and the Benevolent fund. These funds cumulatively show outgoing resources of £8,061, transfer in from an endowment fund of £649 and a revaluation on investment assets of £5,552.

3.1 Overseas Students Development Fund

The Overseas Students Development fund provides grants to international students, studying in Liverpool, who face financial hardship. A capital amount, £104,895 at 31 August 2007, is invested to provide income to support the purposes of the fund. The detailed revenue account is as follows:

	2007 £	2006 £
Income		
Interest Trust 12300	3,293	2,970
CFB	405	359
HSBC		<u>1</u>
	<u>3,698</u>	3,330
Expenditure		
Grants		5,100
Pakistan	400	
Nepal	100	
Gambia	400	
USA	400	
Pakistan	400	
Bangladesh	400	
South Korea	400	
Peru	<u>400</u>	
	2,900	<u>5,100</u>
Surplus of Income over Expenditure	798	(1,770)
Balance brought forward	<u>7,803</u>	<u>9,573</u>
Balance carried forward	<u>8,601</u>	<u>7,803</u>

3.2 Network

These accounts, which are prepared and controlled independently, show income of £1,581 and outgoings of £1,565 for the year with a balance at 31 August 2007 of £1,536.

3.3 Benevolent Fund

This restricted fund generates income from a number of endowment funds and is heavily restricted in terms of purpose for which funds can be applied. Approval of expenditure, £1,000 in the year, is the sole responsibility of the District Chair.

3.4 CASAI Project

This is a District project with an ecumenical management committee seeking action on issues of sexual abuse. This project has previously been described as a personal development facilitator. The detailed accounts are as follows:

	2007	2006
	£	£
INCOME		
Methodist Church Ministry & Missions	15,000	10,000
Methodist Church Liverpool District Advance Fund		7,500
United Reformed Church	3,000	3,000
Methodist Church Liverpool City Centre Circuit		1,639
Methodist Church SOC&COM	800	
EU Contribution	730	
Trust Donation	100	
Donation		<u>70</u>
	<u>19,630</u>	<u>22,209</u>
EXPENDITURE		
Employment salary & associated costs	17,724	8,204
Employee travel, stationery & other costs	624	264
Employee training costs	745	
Office Rent	3,711	0
Office Telephone	352	
Insurance	66	
Committee expenses	35	
Sundry Expenses		
Equipment Costs for office	<u>5,000</u>	
	<u>28,257</u>	<u>8,468</u>
Net surplus/(deficit) for year	<u>(8,627)</u>	<u>13,741</u>
Balance b/f	13,741	
Balance c/f	<u>5,114</u>	<u>13,741</u>

3.5 Fund balances

At the year end the balances on the various designated accounts are as follows:

	Balance	Commitments	Available
	£	£	£
Overseas Students Development	113,496	104,895	8,601
Network	1,536	1,536	-
CASAI Project	5,114	5,114	-
Benevolent Fund	<u>15,170</u>		<u>15,170</u>
	<u>135,316</u>	<u>111,545</u>	<u>23,771</u>

4 Endowment Funds

A number of endowment funds exist which generate income, some for general purposes but primarily for benevolent fund purposes. All funds are invested through TMCP, Manchester.